
SUGGESTED PERMISSION REQUEST LETTER:

Dear Sir or Madam (*or use name(s), if known*):

I am the editor of _____, a publication with (monthly/quarterly/annual) circulation of ## for the (area – *use modern legal terms unless you are writing to an SCA member*) of the Society for Creative Anachronism, Inc., a non-profit educational organization dedicated to the study of the Middle Ages and Renaissance. I would like to print/use your work titled “_____” in the _____ issue. We do not have the means to provide an honorarium for this use, but will provide two copies of the publication for your records.

Please respond by _____ if at all possible. I will be happy to answer any questions you may have. My address, email address, and telephone number appear above.
